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NOMINATION OF AN INSTITUTION TO SERVE AS STOCKHOLM CONVENTION REGIONAL OR SUBREGIONAL CENTRES FOR CAPACITY BUILDING AND TRANSFER OF TECHNOLOGY

At its third meeting the Conference of the Parties of the Stockholm Convention on Persistent Organic Pollutants adopted decision SC-3/12 terms of reference for the selection of the regional and subregional centres for capacity-building and transfer of environmentally sound technologies under the Convention. The following is the process for nominating regional and subregional centres for capacity building and the transfer of environmentally sound technology as set forth in paragraph 5 of the annex to decision SC- 3/12.

- a. “ Each of the United Nations regions will nominate, as soon as practicable, institutions from within the region which are willing to serve as regional and/or subregional centres to provide technical assistance and promote the transfer of technology to developing countries and countries with economies in transition. Such institutions shall be known as “nominated Stockholm Convention Centres.” The nominations should take into account, inter alia:
 - (i) The ability of such institutions to fulfil the technical assistance and technology transfer needs and priorities identified in the annex to decision SC-1/15;
 - (ii) Compliance with the terms of reference for the centres set forth in annex I of decision SC-2/9;
 - (iii) The promotion of efficiency and effective use of resources;
 - (iv) The need for enhanced cooperation and coordination among existing centres in the area of chemicals management;
- b. The Basel Convention regional centres, as well as other existing institutions within the chemicals and waste cluster, may be encouraged to serve as regional and subregional centres for capacity-building and the transfer of technology under the Stockholm Convention;
- c. The secretariat will verify in consultation with the bureau that the nominated Stockholm Convention centres meet the criteria contained in decisions SC-1/15 and SC-2/9;
- d. Each nominated Stockholm Convention centre may develop a work plan through a process of regional or subregional consultation;
- e. Each of the nominated Stockholm Convention centres will, in consultation with stakeholders, develop project proposals for submission to the financial mechanism and other potential sources of assistance. Such project proposals shall include the following elements:
 - (i) A full project proposal with objectives, a workplan, a budget, a description of the intended geographical scope and an evaluation plan, which should be consistent with the guidance to the financial mechanism adopted by the Conference of the Parties;
 - (ii) Relevant endorsement letters from eligible Parties included in the project;
 - (iii) Information concerning any sources for financing of the project and, where relevant, letters pledging such support;

- f. In accordance with the eligibility criteria in decision SC-1/9, support from the Global Environment Facility for projects proposed by developing countries or countries with economies in transition in collaboration with nominated Stockholm Convention centres located in developed countries would be limited to activities undertaken within developing countries and countries with economies in transition, with the objective of building institutional capacity in order to facilitate regional/sub-regional institutional ownership;
- g. At its next meeting, the Conference of the Parties will consider the endorsement of the nominated Stockholm Convention centres as Stockholm Convention regional or sub-regional centres;
- h. Without prejudice to future decisions, the process of nominating centres to serve as regional and subregional centres for capacity-building and the transfer of environmentally sound technology under the Stockholm Convention may be facilitated by the Secretariat as appropriate and will be done within existing budgetary resources.”

In accordance with decision SC-3/12 all nominated Stockholm Convention Centres are requested to submit, using the attached format, a report which explains the status and components set forth in decision SC-2/9 and the annex to that decision. Completed forms and any additional relevant information should be sent to:

Secretariat of the Stockholm Convention
United Nations Environment Programme
International Environment House 1
11-13, Chemin des Anémones
CH-1219 Châtelaine- Geneva
Switzerland
Fax: + 41 22 917 8098
Email: ssc@pops.int

FORMAT FOR PROVIDING RELEVANT INFORMATION PURSUANT TO DECISION SC-3/12 BY NOMINATED STOCKHOLM CONVENTION CENTRES

A. GENERAL INFORMATION

1. **Name of institution**
2. **Name of person in charge of institution**
 - a. **Job title**.....
3. **Name and job title of contact person**
(if different to that in 2 above)

4. **Address of Institution**

Street address

City

Postal Code

Country

Telephone

Fax

Email

5. **Address for correspondence** (If different to that in 4 above)

Street address

City

Postal Code

Country

Please indicate the distance of the institution from nearest international airport.

Name of the airport

Distance from institution.....km/miles

6. **Legal status**

Please indicate the legal status of the nominated organization

- Government body
- Intergovernmental organization
- Non Governmental organization
- Other, specify

Please attach the charter/ legal document by which the organization was established.

7. **Coordinator and other staff of the nominated institution**

Please provide the Curriculum Vitae of the coordinator of the nominated regional centre that includes his or her technical background, project management competencies and experience in technical assistance and capacity building.

8. Institutional Profile

Please attach separately a brief institutional profile that includes summaries of relevant activities undertaken by the institution within last 2 years.

B. INFORMATION ON EXPERTISE CURRENTLY AVAILABLE

1. Areas of expertise

Please indicate which of the areas of expertise in capacity building and technology transfer listed below, is currently available at your institution. (Please check the relevant boxes below)

Yes **No**

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | (a) Development, updating and implementation of <u>national implementation plans</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | (b) Identification and promotion of <u>best available techniques</u> and <u>best environmental practices</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | (c) Identification and <u>disposal of persistent organic pollutants</u> , including transfer of environmentally sound technologies for the destruction of such wastes |
| <input type="checkbox"/> | <input type="checkbox"/> | (d) Identification and <u>remediation of sites</u> contaminated with <u>persistent organic pollutants</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | (e) Effectiveness evaluation, including <u>monitoring</u> of levels of <u>persistent organic pollutants</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | (f) Review of <u>available infrastructure, capacity and institutions</u> at the national and local levels and the potential to strengthen them |
| <input type="checkbox"/> | <input type="checkbox"/> | (g) Development and establishment of <u>laboratory capacity</u> , including the promotion of standard sampling and analysis procedures for validation of inventories |
| | | (h) Development and strengthening <u>research capacity</u> at the national, subregional and regional levels, including: |
| <input type="checkbox"/> | <input type="checkbox"/> | (i) Development and introduction of alternatives to <u>persistent organic pollutants</u> , with special emphasis on reducing the need for specific exemptions |
| <input type="checkbox"/> | <input type="checkbox"/> | (ii) Training of technical personnel |
| <input type="checkbox"/> | <input type="checkbox"/> | (i) Development and updating of a <u>list of technologies</u> that are available to be transferred to the eligible Parties through regional and subregional centres |
| <input type="checkbox"/> | <input type="checkbox"/> | (j) Identification of <u>obstacles and barriers</u> to the transfer of technology and its solutions |
| <input type="checkbox"/> | <input type="checkbox"/> | (k) Development, implementation and enforcement of <u>regulatory controls and incentives</u> for the sound management of <u>persistent organic pollutants</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | (l) Promotion of <u>awareness raising</u> and information dissemination programmes, including awareness-raising among the general public, of issues related to the Convention |
| | | (m) <u>Training</u> for decision makers, managers and personnel responsible in: |
| <input type="checkbox"/> | <input type="checkbox"/> | (i) <u>Persistent organic pollutants</u> identification |
| <input type="checkbox"/> | <input type="checkbox"/> | (ii) Technical assistance needs identification |
| <input type="checkbox"/> | <input type="checkbox"/> | (iii) Project proposal writing |
| <input type="checkbox"/> | <input type="checkbox"/> | (iv) Legislation development and enforcement |

- (v) Development of an inventory of persistent organic pollutants
- (vi) Risk assessment and management of PCBs, PCDD/Fs
- (vii) Evaluation of social and economic impacts
- (viii) Development of Pollutants Release and Transfer Registers
- (n) Other, please specify.....

2. Technical personnel with recognized competence in capacity-building or technology transfer

Please list the technical personnel currently working at the nominated institution and indicate their expertise by citing corresponding numbers (a-n) of the above list. Also please attach their curriculum vitae when submitting this form.

List of technical personnel

Name	Job title	Expertise (a-n)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		

C. EQUIPMENT AND FACILITIES

1. Equipment

Please specify the office equipment currently in use at your institution

Equipment	Yes	No	Number
Personal Computers installed with up to date software	<input type="checkbox"/>	<input type="checkbox"/>	
Printers	<input type="checkbox"/>	<input type="checkbox"/>	
Photocopier	<input type="checkbox"/>	<input type="checkbox"/>	
Scanners	<input type="checkbox"/>	<input type="checkbox"/>	
Fax machines	<input type="checkbox"/>	<input type="checkbox"/>	
Multimedia projector	<input type="checkbox"/>	<input type="checkbox"/>	
Microphones	<input type="checkbox"/>	<input type="checkbox"/>	
Audio-visual recorders	<input type="checkbox"/>	<input type="checkbox"/>	
Other, specify.....	<input type="checkbox"/>	<input type="checkbox"/>	

2. Installed and operational communication facilities

Please indicate which of the following communication facilities are available and operational at your institution.

2.1 Telephone	<input type="checkbox"/>	<input type="checkbox"/>
2.2 Fax	<input type="checkbox"/>	<input type="checkbox"/>
2.3 Internet connection (indicate the type of connection available)		
a. Dial-up	<input type="checkbox"/>	<input type="checkbox"/>
b. ADSL	<input type="checkbox"/>	<input type="checkbox"/>
c. Broadband cable	<input type="checkbox"/>	<input type="checkbox"/>
d. T-1/DSL	<input type="checkbox"/>	<input type="checkbox"/>

3. Meeting facilities

Does the nominated institution have meeting facilities?

- Yes
 No

If the answer to the question above is yes, please provide information as to the type of the meeting facilities and their location.

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D. COVERAGE OF THE INSTITUTION

1. Eligible Parties to be served by the proposed centre

Please list the eligible¹ Parties which your institution intends to serve.

List of eligible Parties to be served by the nominated institution			
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

¹ As per the decision SC1/15, to be eligible to receive technical assistance under the Stockholm Convention, a country must be a developing country or a country with an economy in transition and a party to the Convention

2. Cooperation and coordination

Does your institution currently serve as a regional or subregional centre to any other multilateral environmental agreement (MEA)?

Yes

No

If yes please provide the name of the multilateral environmental agreement

.....

3. Language

Please indicate the working language(s) of the nominated institution.

.....

Note: In accordance with decision SC-2/9 all centres must be capable of communicating in English.

Please send the completed form and the relevant attachments to:

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